

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
MINUTES
April 21, 2004**

PRESENT: Crystal Berg, Jennifer Borup, George Kamps, Ada Williams Parr

EXCUSED: None

STAFF PRESENT: John Schweitzer, Legal Counsel; Gina York, Bureau Assistant;
Division of Enforcement and other Staff

GUESTS: Joanne Barndt, UW-Milw/WCSWE; Marc Herstand, NASW-WI;
William Heiss, UW-Madison; Lynn Gauger, Private Practitioner;
Richard Salem, UW-Whitewater; Dorthea Effle, UW-Oshkosh/Green
Bay; Leona Lewis, University of Upper Iowa

CALL TO ORDER

George Kamps called the meeting to order at 9:27 a.m. A quorum of four members was present.

AGENDA

Addendum to the Agenda:

- Open Session and Closed Session, Stipulations After Mailing of the Agenda: Add Shirley Limberg
- Item L. – Hearing Pam Rood: Move to closed session before Item T. with time change to 1:00pm
- Deliberation of Other Monitoring Cases After Mailing of Agenda: Add William Wyatt
- Add Deliberation Regarding Application Review – Mary Griff
- Remove Agenda Items: C, D, F, and I addressed at MFTPCSW Joint Board meeting.

MOTION: Ada Williams-Parr moved, seconded by Jennifer Borup, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF MARCH 3, 2004

Amendments to the Minutes:

- Page 1, Under Board members present: Ada's last name is hyphenated.
- Page 6, Under Credentialing Question Regarding SWTC Experience: Delete the word "to".
- Page 6, Under Closed Session: In motion remove Crystal Berg's name.

MOTION: Jennifer Borup moved, seconded by Ada Williams-Parr, to approve the minutes of March 3, 2004 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

John Schweitzer, Legal Counsel, shared that there is no additional information to report at this time. The roll out of the Department's new policies and procedures were presented at the MFTPCSW Joint Board meeting held April 20, 2004. Jennifer Borup requested a change in the minutes format, this information will be shared with the Director of the Bureau of Health Services, Kimberly Nania.

PRESENTATION OF PROPOSED STIPULATIONS

Jack Zweig presented two stipulations, Heidi C. Soyk and Shirley Limberg, before the Section at today's meeting.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section.

DRAFT LANGUAGE FOR CLINICAL SOCIAL WORK CONCENTRATION AND BLOCK PLACEMENTS

John Schweitzer, Legal Counsel, discussed the draft language with the Section at today's meeting, Attorney Schweitzer will incorporate recommendations from the Section. The effective date would be six months after the rule is in effect.

DRAFT LANGUAGE FOR AODA RULE

John Schweitzer, Legal Counsel, discussed the draft AODA language which was reviewed at the MFTPCSW Joint Board meeting held yesterday (4/20/04). Section discussed and reviewed a new copy of the rule with the revisions indicated at the Joint Board meeting. The Section shared other changes and clarification in the language they would like in the final version of the rule.

REQUEST FOR PROGRAM APPROVAL FOR UW-GREEN BAY AND UW-OSHKOSH COLLABORATIVE MSW PROGRAM

The Section reviewed the syllabi for the UW-Green Bay and UW-Oshkosh collaborative MSW program.

MOTION: Jennifer Borup moved, seconded by Ada Williams-Parr, that we approve the clinical concentration package submitted from UW-Green Bay and UW-Oshkosh for their MSW program. Motion carried unanimously.

The Section requested them to provide a list of required courses and optional courses for DRL credentialing to use.

FYI: CREDENTIALING CHANGE TO BLUE LICENSE

Informational only.

GUIDELINES FOR FIRST-TIME APPLICANTS AND THOSE DENIED IN PAST FOR LCSW

Jennifer Borup questioned why the teleconference was cancelled with no agreement to change by the Section. It was shared with the Section that Secretary Strong Hill stated that the topic should be addressed at their regular Section meeting, which was coming up in the next week or so. Ms. Borup also wanted to know who has the authority over whether the Section can have a teleconference and what control the Section has over their own business. Is it the Secretary's or the Sections? The Section requested to have Secretary Strong Hill stop in at today's meeting to discuss this issue and to check with Jan Neitzel, Credentialing, if she is getting a lot of calls regarding licensure surrounding this issue.

MOTION: Jennifer Borup moved, seconded by Crystal Berg , that the chair reconvene the Clinical Ad-Hoc Committee and add others as needed and hold a teleconference within thirty days. Motion carried unanimously.

John Schweitzer, Legal Counsel, relayed the Sections requests. Attorney Schweitzer shared that Jan Neitzel is not having a lot of calls right now. Ms. Neitzel shared that she informs callers that the Section has not made a determination on this yet and once a decision has been made it will be posted on the DRL Website. During the conversation, a question arose regarding how to handle reciprocity applications. The Section stated that all information will need to be submitted and reviewed by the Section on a case by case basis.

ESTABLISH REQUIREMENTS FOR MINIMUM TRAINING CERTIFICATE INTERNSHIP HOURS: WANTS TO CONSIDER 300-400 HOURS

Dr. Richard Salem, UW-Whitewater, shared with the Section his recommendation to have the minimum requirement set at 300 hours. These courses would be electives for students and would need to be squeezed into their semester course schedule. If the minimum is higher it would delay the graduation of their students. William Heiss, UW-Madison, shared that the Section should consider focusing on research rather than the number of hours. After much discussion the Section took the following action.

MOTION: Jennifer Borup moved, seconded by Crystal Berg , to start the rule making process to set the standard minimum for equivalency for the training certificate to 400 hours. Motion carried unanimously.

MOTION: Jennifer Borup moved, seconded by Ada Williams-Parr, to withdraw the previous motion and place this topic on the next meeting agenda and Jennifer Borup will provide the Section with the research regarding field placement. Motion carried unanimously.

**HEARING ON DENIAL OF APPLICATION
SUSAN HENDRICKS**

A Class 1 hearing was held at 11:28 a.m. for Susan Hendricks regarding denial of her application. This will be deliberated on later today in closed session.

**PERSONAL APPEARANCE APPLICATION REVIEW
ALICE HOWARD**

A personal appearance was held at 12:04 p.m. for Alice Howard regarding her application. This will be deliberated on later today in closed session.

**PERSONAL APPEARANCE APPLICATION REVIEW
VIRGIL JOINER**

A personal appearance was held at 12:28 p.m. for Virgil Joiner regarding her application. This will be deliberated on later today in closed session.

SCREENING PANEL REPORT

Crystal Berg reported the screening panel met on February 18, 2004 by teleconference, reviewed seventeen cases, seven were opened, one needed more information and nine were not opened. On April 21, 2004 the screening panel met and reviewed ten cases, four cases were opened, five were not opened, and one case needed more information.

SPEAKING ENGAGEMENT REQUESTS

MOTION FOR ASWB FOR GEORGE KAMPS

MOTION: Ada Williams-Parr moved, seconded by Crystal Berg , that George Kamps be allowed to attend the ASWB conference being held in Calgary, Canada. Motion carried unanimously.

The Section had no other requests to present at today's meeting.

CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL

John Schweitzer, Legal Counsel will respond on behalf of the Section to all correspondence and inquiries.

INFORMATIONAL ITEMS

None.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with John Schweitzer, Legal Counsel, throughout the meeting as needed.

VISITOR COMMENTS

Marc Herstand, NASW-WI, shared with the Section his concern regarding codebooks no longer automatically being sent out with applications and NASW not being informed of the change. Jennifer Borup and Crystal Berg expressed their frustration with the fact that the Section was also not made aware of this change. George Kamps asked John Schweitzer, Legal Counsel, to find out who made this decision and to have an assurance that the communication will be improved so this will not happen in the future. This was addressed at today's meeting when Secretary Strong Hill came into the meeting to discuss another issue. The Secretary shared that an article in the "Open Sessions" newsletter, published by the Secretary's office, went out to all Boards regarding this change and the reasons behind it.

ADJOURN TO CLOSED SESSION

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Jennifer Borup-yes; George Kamps-yes, Crystal Berg-yes; Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 1:48 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Ada Williams Parr moved, seconded by Jennifer Borup, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 4:26 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

HEARING ON ADMINISTRATIVE WARNING PAM ROOD

A hearing was held at 1:50 p.m. for Pam Rood regarding her administrative warning. This will be deliberated on later today in closed session.

IMPAIRED PROFESSIONALS PROGRAM (IPP) CASE # 394

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to dismiss Case #394 from the IPP program. Motion carried unanimously.

MONITORING

REVIEW OF ASSESSMENT AND LIMITATIONS DEBORAH WILHELMS

MOTION: Jennifer Borup moved, seconded by Ada Williams-Parr, that if Deborah Wilhelms wants the Social Work Section to lift her suspension she must have a current assessment by Dr. Goldfoot that assures the Section, that it is reasonable to think, that it is safe for her to practice or that she complies with Dr. Goldfoot's original assessment and seek counseling by a therapist approved by the Section. Motion carried unanimously.

REVIEW OF CONTINUING EDUCATION FOR MEETING THE 30 HOUR REQUIREMENT WAYNE WYATT

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to accept his CEs as meeting the 30 hour requirement. Motion carried unanimously.

DELIBERATION REGARDING HEARING ON ADMINISTRATIVE WARNING PAM ROOD

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to reaffirm the administrative warning regarding Pam Rood. Motion carried unanimously.

DELIBERATION REGARDING HEARING ON DENIAL OF APPLICATION SUSAN HENDRICKS

MOTION: Jennifer Borup moved, seconded by Ada Williams-Parr, to deny the application of Susan Hendricks based on the school setting not being a clinical field placement and inaccurate and inconsistent supervisor information. Motion carried unanimously.

DELIBERATION REGARDING APPLICATION REVIEW ALICE HOWARD

MOTION: Crystal Berg moved, seconded by Jennifer Borup, for John Schweitzer, Legal Counsel, to inform Ms. Howard that the Section will postpone a decision and reevaluate this case following receipt of the information sent to the review panel and following that review panel's decision. Motion carried unanimously.

**DELIBERATION REGARDING APPLICATION REVIEW
VIRGIL JOINER**

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to allow her to apply for a credential. Motion carried unanimously.

**DELIBERATION REGARDING APPLICATION REVIEW
MARY GRIFF**

MOTION: Jennifer Borup moved, seconded by Crystal Berg, that John Schweitzer, Legal Counsel, will send her a letter approving her to proceed in the next step in the application process and that she provide the Section with evidence of her continuing therapy for six months. Motion carried unanimously.

DELIBERATION OF PROPOSED STIPULATIONS

HEIDI C. SOYK

MOTION: Jennifer Borup moved, seconded by Ada Williams-Parr, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Heidi C. Soyk. Motion carried unanimously.

SHIRLEY LIMBERG

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to adopt the Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Shirley Limberg. Motion carried unanimously.

APPLICATION REVIEW

Applications were reviewed by the Section at a separate meeting with Jan Neitzel.

MOTION: Jennifer Borup moved, seconded by Ada Williams Parr, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

LCSW

BIETAU, HOLLY-approved
BOECK, ELIZABETH-approved
BURG, ALEXANDRA-more information
FENNO, MARGARET-approved
GITTER, CATHY-approved
HAUKE, PAMELA-approved
HUSKEY, TREVOR-approved
LAMBERT, SHARON-approved
LAWLER, JODI-approved
LICHTFUSS, ANTHONY-approved
MATTOON, LAUREL-denied

OBRYANT, KATHY-denied
PARKER, ANNE-approved
ROBINSON, JERILYN-approved
SCARPACI, JAMES-approved
SCHMIDT-DONALDSON, TAMMY-approved
SPANNAGEL, JILL-denied
SWENSON, HEIDI-approved
TETZLAFF, BRANDIE-approved
TOPITZES, JAMES-approved
WILSON, SHAWN-denied

CLINICAL FOCUS

BOROWICZ, MELISSA-approved
LEE, KELLY-approved
MENDENBLIK, LAURA-approved
THORN, SOFIA-approved

SWTC

BROWN, LENINE-courses-approved
BROWNSON, MICHELLE-employment-approved
BRUHN, GEORGETTE-employment-approved
FULLER, ALICE-employment-denied
KAMROWSKI, HEATHER-employment-approved
MADISON, LATOYA-internship-approved
MANCL, CARLY-internship-approved
MEYERS, TERRI-employment-approved
NUGENT, HILARY-employment-approved
Employment
PORTER, LATASHA-internship-approved
VUE, JENNIFER-employment-approved
WEILAND HEIDEN, SUSAN-employment-approved

HEARINGS

JOINER, VIRGIL-approved for LCSW

HISTORY REVIEW

HOWARD, ALICE-more information
SIMONSMIEIER, DAVID-personal appearance requested

MISCELLANEOUS REVIEW

GRIFF, MARY-approved

DIVISION OF ENFORCEMENT - CASE STATUS REPORT

MOTION: Crystal Berg moved, seconded by Ada Williams-Parr, to close case **03 SOC 046** for no violation. Jennifer Borup did not participate and abstained from voting. Motion carried.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to close case **03 SOC 056** for no violation. Motion carried unanimously.

MOTION: Ada Williams-Parr moved, seconded by Jennifer Borup, to close case **03 SOC 064** for no violation. Motion carried unanimously.

MOTION: Ada Williams-Parr moved, seconded by Crystal Berg, to close case **04 SOC 001** for no violation. Motion carried unanimously.

OTHER SECTION BUSINESS

DSM IV QUESTION

George Kamps did not have any new questions to be added to the Section's DSM IV question list.

ADJOURNMENT

MOTION: Ada Williams-Parr moved, seconded by Crystal Berg, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 4:59 p.m.